

Security Council Report seeks an experienced, highly motivated individual as its new Executive Director.

ABOUT US

Security Council Report (“SCR”) was founded in 2005 to explain the complex workings of the UN Security Council. Through its work, SCR encourages all member states, civil society, regional organizations, and the UN family to understand and engage with Security Council activities. SCR’s mission is to contribute to a more transparent, effective and accountable Security Council. SCR believes that balanced, high-quality, publicly-available information, and analysis about the UN Security Council’s activities can contribute to a more effective performance by the Council and UN member states.

SCR is well established as the leading voice on all matters pertaining to the UN Security Council. It alerts readers to critical developments through daily, weekly, and monthly communication, and occasional longer reports. SCR convenes stakeholders for deeper analysis of issues before the Council and its working methods and performance. SCR serves as a repository of best practices and experiences and as an archive for Security Council practice and procedure that is available to assist members and other stakeholders. Finally, SCR delivers capacity-building training for elected Council members, for whom it remains a source of support when they are on the Council.

SCR is independent and impartial; it advocates transparency but does not take positions on the issues before the Council.

GOVERNANCE, STAFFING and FINANCES

SCR operates as an independent not-for-profit organisation with a budget of \$2.9 million (2024) and 14 employees. SCR is funded by contributions from governments and private foundations. Its Board of Directors represents diverse nationalities and backgrounds. Full details can be found on the website, securitycouncilreport.org.

ACTIVITIES

- **Publications** include the *Monthly Forecast*, an analytical report on the Council’s upcoming programme of work, with the *In Hindsight* editorial, and longer research reports on key thematic and structural issues confronting the Council. The *What’s In Blue* publication offers near-daily updates on forthcoming developments in the Security Council.
- **Outreach Activities** feature regular briefings and discussions for and with stakeholders including Council members, other UN missions, the UN Secretariat, foreign policy institutes, NGOs, academic institutions, and the media. SCR also provides briefings at ministerial level.
- The **Capacity Development Programme** exposes candidates and newly-elected Council members to the procedures, issues, and dynamics of the Security Council.

THE EXECUTIVE DIRECTOR

SCR is a small organization operating in a sensitive political environment. The Executive Director plays a hands-on role in all aspects of its work, including responsibility for:

- Management, organizational development and fundraising, staff recruitment, personnel matters, finance and reporting to the Board;
- As editor-in-chief, for the quality, style, content, and political impact of all published material;
- Participation in SCR's outreach and training programmes, and in high-profile events, including briefing the UN Security Council; and
- Direction of all SCR programmatic activity, including setting its research priorities.

The role requires that the Executive Director commit to a relationship with the organization, devoting his or her services exclusively to SCR. The salary range is \$250,000-\$280,000, depending on qualifications.

SPECIFIC RESPONSIBILITIES

LEADERSHIP and GOVERNANCE

- Leads SCR interaction with Security Council members, the UN and regional organizations;
- Leads the staff team in a way that emphasizes respect for the staff rules and a collaborative and productive spirit;
- Leads the strategy development and programmatic implementation of all SCR activities;
- Works with the Board of Directors to ensure good governance and performance impact;
- Ensures timely and accurate reporting for Board of Directors meetings and for the Board Financial Committee.

TECHNICAL/EDITORIAL ACCOUNTABILITY

- Leads the team production of outstanding written material and other initiatives;
- Conducts final editing of all substantive content to ensure the quality and accuracy of all SCR's published information;

EXTERNAL ENGAGEMENT/RESOURCE MOBILIZATION

- Leads SCR interaction with stakeholders, including current donors and other related tasks, including outreach to requisite government officials worldwide;
- Develops and executes SCR's fundraising strategy, cultivating and expanding the network of SCR donors (public, private and philanthropic sectors);
- Develops external relationships and contributes to events organized by the UN, other think tanks, research and academic institutions that follow issues relevant to the Security Council.

QUALIFICATIONS

Relevant advanced degree, with at least ten years of leadership experience in international affairs and extensive first-hand knowledge of the workings of the Security Council.

Ability to travel as needed.

THE EXECUTIVE DIRECTOR MUST BE ABLE TO DEMONSTRATE A RECORD OF:

Credibility – high standing with Security Council members and the wider UN membership and capacity to maintain the trust of Council Ambassadors;

Political impartiality – an absence of national political affiliations or political differences with major protagonists at home or advocacy roles which might lead the Council or UN membership to see the incumbent as aligned on controversial issues;

Independence – proven capacity to ensure that SCR remains scrupulously neutral and balanced in its publications and initiatives;

Publication management – extensive experience leading the team production of written material and providing intensive editorial expertise in such processes;

Analysis and communications – well-developed skills in research, analysis and communications;

Technical writing/editorial skills – excellent drafting, editing, and proofreading skills in English;

Steward of organizational culture – building and sustaining a high-performing team committed to a culture of mutual respect, candid discussion, and outstanding, relevant, accurate and timely writing;

Leadership/Governance – practical experience of leadership and oversight of a diverse team and governance experience in reporting to (or working with) a diverse and engaged board;

Operational management – wide practical operational management experience, including full personal responsibility for the financial health and well-being of an organization (including building a sustainable pipeline of funding);

Languages – English is the spoken/written language required and knowledge of another language is an asset;

Cultural sensitivity – This is a multi-cultural, diverse environment wherein gender and cultural sensitivity are essential.

TO APPLY

Deadline for applications: 31 May 2024. Your application must include a cover letter and CV/resumé. The cover letter of no more than 2000 words should describe your personal motivation and interest, and how you fulfil the job requirements. Send your application to EDsearch@securitycouncilreport.org.

Security Council Report is an equal opportunity employer and encourages applications from qualified individuals regardless of race, religion, national origin, sexual orientation or disability.